



# HEARTLAND FARM SANCTUARY

## Internship Application

### Applicant Information

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Internships begin on the first of every month

Dates Available From: \_\_\_\_\_ To: \_\_\_\_\_ Preferred Length of Internship (months): **1 2 3 4**

**Positions available: Shelter Intern, Humane Education Intern, Therapeutic Intern**

1st position preference: \_\_\_\_\_ 2nd position preference : \_\_\_\_\_

Please feel free to submit and refer to your resume for any of the following questions, however please be sure that all information requested here is supplied on the resume.

Please list all education and training (Name of institution, city and state, # of years completed, list any degrees or diploma earned):

Please list any prior volunteer experience relevant to the position you are applying for: \_\_\_\_\_

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Please list any animal protection groups that you belong to: \_\_\_\_\_

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How did you first hear about the Heartland Farm Sanctuary internship program? \_\_\_\_\_

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What do you hope to learn during your internship? \_\_\_\_\_

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What do you feel are your best qualifications to be a Heartland Farm Sanctuary Intern? \_\_\_\_\_

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The following questions are department specific. Please complete the section(s) for the position or department you are applying for.

**For Shelter Intern applicants:**

Please describe any previous experience working with animals: \_\_\_\_\_

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Please describe any previous farm and equipment experience: \_\_\_\_\_

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**For Humane Education/Therapeutic Intern applicants:**

Please describe any previous experience working with youth: \_\_\_\_\_

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**FOR ALL APPLICANTS** – Please use this space for any additional notes or comments:

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**Employment History**

Please list two most recent employers.

Name of Employer: \_\_\_\_\_

Phone: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

May we contact this employer for a reference? YES NO

Name of Employer: \_\_\_\_\_

Phone: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Dates of Employment: From \_\_\_\_\_ To \_\_\_\_\_

Your Position and Duties: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

May we contact this employer for a reference? YES or NO

## REFERENCES

Please list two individuals not related to you who can provide a personal or work reference. All applicants are also welcome to submit written letters of recommendation.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ # of Years Known: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Occupation: \_\_\_\_\_ # of Years Known: \_\_\_\_\_

Please read carefully, and confirm by initialing the lines below:

\_\_\_\_ I understand that nothing contained in this application or conveyed in any interview is intended to create an employment contract between me and Heartland Farm Sanctuary.

\_\_\_\_ I understand that this is an unpaid volunteer position.

\_\_\_\_ I certify that the answers given by me are true and correct to the best of my knowledge.

\_\_\_\_ I have read and understand the intern information page describing Heartland Farm Sanctuary's program

Applicant Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date Signed: \_\_\_\_\_